

9<sup>th</sup> February 2024

Dear Parent/Carer(s)

**Re: Year 10 Work Experience Opportunity**

I am writing to remind you of the upcoming work experience opportunity for Year 10 students.

From 24<sup>th</sup> June - 28<sup>th</sup> June 2024, Year 10 students will have the invaluable experience of participating in a week of work experience. This initiative aims to offer students a genuine insight into the professional world, equipping them with valuable skills that will contribute to their future career choices. Additionally, the work experience will play a crucial role as a highlight on their future CVs.

To facilitate this process, students are required to complete a placement form, this can be obtained from the Humanities office or via the Google Classroom task set by myself. Once completed, this form will undergo necessary checks for health and safety by our external agency, Sirrond Ltd.

The deadline for the return of the completed work experience placement form is Tuesday 27<sup>th</sup> February 2024. It is imperative to hand in work placement forms by the deadline so that the relevant health and safety checks can be performed and the placement can be authorised by the school.

Should you have any questions or concerns regarding this exciting opportunity please feel free to contact me. Your support and involvement in this process are instrumental in ensuring the success of our students' work experience week.

Yours faithfully



Mr M Louca

**i/c Careers and Sociology**

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