



An Ashmole Trust School

Executive Head Teacher: **Mr Tim Sullivan**

Head Teacher: **Mr Balbinder Dhinsa**

'Excellence, Aspiration and Care'

10th January 2024

Dear Parents/Carers

RE: YEAR 9 PARENTS' EVENING

This academic year we look forward to welcoming you into school for your first Parents' Evening meetings with your child's teachers.

Our Year 9 Parents' Evening will be held on **Thursday 18th January 2024**, between **4:20pm – 8:00pm**.

At the start of the term, we shared with you the outline of what students are studying in Year 9 and it can be found here: <https://www.ashmoleacademy.org/page/?title=Curriculum&pid=93> if you wish to review it. At Parents' Evening, your child's teachers will tell you how your child is progressing in those topics and how they might improve further. For non-core subjects you can also discuss whether this would be an appropriate subject for your child to study at GCSE level.

On arrival at the event, you will pick up an envelope containing your child's most recent progress check and summative assessment grades as well as information on the curriculum and a guide on where you should go for your appointments. We recommend that you bring your child with you (they do not need to be in school uniform) so that they can also be involved in the discussions as well as a pen so that you can make notes. At the end of the evening, we would appreciate you taking the time to fill out our parent feedback survey.

Due to the large number of staff who teach multiple Year 9 groups, you will be able to make a maximum of eight appointments for the evening, so you will need to decide which subject teachers you would like to book with, before beginning the process. We strongly recommend that all parents/carers make appointments to see their child's English, Maths and Science teachers. It is also important to meet with teachers for subjects that your child is considering taking for GCSE. Therefore, you may book to see five other teachers. You will also be able to learn more about the options process and discuss your child's choices on our Options Evening on Thursday 22nd February and will have the opportunity to have an Options Meeting on Thursday 21st March.

Please note that, where appointments made exceed the eight maximum permitted per child, these additional bookings will be removed to ensure that all parents/carers can see a range of teachers. You can only book your appointments via the 'My Child at School' (MCAS) website or app. If you have not yet set up your MCAS account, please follow the link below, which will take you through the necessary steps. There is also guidance attached for making bookings in MCAS if you already have an account.

To set up your MCAS account, please click this link:

<https://www.mychildatschool.com/MCAS/MCSForgottenLogin> and register with the email address you used when enrolling your child with the school.

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If you need support setting up an account or if you have queries about an existing account, guidance can be found here: <https://docs.bromcom.com/article-categories/for-parents/>. You can also contact us at itsupport@ashmoleacademy.org

The closing date for making appointments with teachers is **Wednesday 17th January 2024**.

For parents or carers who are unable to attend the evening, please contact the school and we will arrange for your child's teachers to telephone you on another date.

Please do not hesitate to contact the school if you have any further queries.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'G Cooper', with a stylized flourish at the end.

Ms G Cooper
Assistant Head Teacher