

Mobile Telephone Policy

Ashmole Trust



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Head Teacher

Approved by: Mr Sullivan – Executive Head Teacher **Date:** September 2022

Last reviewed on: September 2022

Next review due by: September 2023



Mobile Telephone Policy

Years 7 to 11

No student in Years 7 to 11 may use or bring on site, a mobile telephone or a smart watch which has wifi. The only exception to this is when a parent makes a written request for their child to bring a mobile phone for reasons such as living far away from the school, involved in an extra-curricular activity after school. The leadership team member responsible for a particular year group should then either agree/disagree with the request.

Should a mobile phone be confiscated from a student then:

1. If this is the first incident in the academic year, the mobile phone will be kept in the school safe for 1 week (7 days) and parents will need to arrange a time to collect after the 7 days. The student will be issued with a 45 minute Leadership detention.
2. If this is the second incident in the same academic year, the mobile phone will be kept in the school safe for 1 month. A meeting will be arranged with parents, and the student will have random bag checks thereafter. The student will be issued with a 45 minute Leadership detention. and parents will need to arrange a time to collect after the 1 month.

Should a student be caught using their phone to film other students then their mobile phone will be confiscated immediately and the student would face a serious sanction, either ILR/Suspension, depending on the circumstances.

Years 12 and 13

1. Sixth Formers are allowed to bring mobile telephones to school.
2. Telephones may only be turned on in the Sixth Form social area. They should not be visible outside this area.
3. Whilst in school, telephones should not be used for playing games.
4. If a member of staff asks a student to stop using a telephone, this request should be complied with immediately.
5. Telephones must not, under any circumstances be taken into an exam venue. In a public exam, failure to comply will lead to disqualification.
6. Failure to comply with these regulations will lead to confiscation of the mobile telephone. It will be kept for a length of time, to be determined by the Head of Sixth Form.
7. The use of mobile phones to take pictures or make sound or video recordings is strictly prohibited.

Staff

Personal use of mobile telephones by staff is restricted to offices and the staff room only.

Personal phones should not be carried around the school site when a member of staff is on duty.