

4th January 2023

Dear Parents/Carers,

Year 10 Work Experience

As part of our commitment to provide excellent careers education and independent advice and guidance at Ashmole, Year 10 will be completing a week of work experience from **Monday 26th June to Friday 30th June 2023**. The week will give students a real insight into the world of work and give them valuable experience which will help them with future career choices. Work experience will be a key feature on their CV.

Students have already had an assembly and are having regular tutor sessions where they are given guidance on finding work experience. We encourage students to find their own placement and they are often able to do this through family and friends' connections. Evaluations from previous years tell us that students gain more valuable experience when they find their own placements.

Students should have found their placement and completed the Work Experience Request Form by Monday 6th March 2023. This form can be found in the Humanities office or the Careers page on Firefly. Once all the relevant information has been collected via this form, our external agency Sirrond Ltd will make appropriate checks for health safety and consequently confirm the placement.

All the above information and guidance is on the Careers page on Firefly.

We hope your child is looking forward to confirming their work experience placement and sees this as an opportunity to get valuable insight into the world of work.

Please do not hesitate to contact me if you have any further questions.

Yours sincerely



Mr T Gilfeather
Head of Personal Development