

15th September 2022

Dear Parents/Carers

Secondary Transfer Evening - Thursday 6th October 2022

The evening when Year 6 pupils and their parents can look round Ashmole Academy is **Thursday 6th October 2022** at 6.30pm. Please encourage any friend, relative or neighbour you have with a child in the top year of Junior School to visit the school website where they can book a ticket for the Head Teacher's speech and find more information regarding the evening. I would also appreciate your help in spreading the message that car parking at the school and in the surrounding area is very limited. There will be no parking available on the school site.

To enable the staff to prepare and then clear up afterwards, the following arrangements will take place.

Students will be dismissed at the end of period 3 at 12.30pm. No hot food will be available at lunch time on this day, sandwiches and snacks will be on sale at break time. Those students, who normally receive free school meals, can collect a sandwich at break time. All students will be asked to leave the school site by 12.40pm. We ask parents/carers to ensure that all students go home safely and are appropriately supervised.

On the following day, **Friday 7th October**, school will begin slightly later than usual. Students should arrive for their second registration of the day at their usual time, detailed below:

- 11am (Years 10, 11 & 12)
- 11.15am (Years 7, 8, 9 & 13)

Yours faithfully



Mr T Sullivan
Executive Head Teacher