

14th December 2018

Dear Parents/Carers

As another end of term arrives I would like to take this opportunity to thank you for your support during this term. I would like to remind parents/carers of the following dates:

Last Day of Term

Please note that school will end for all students in Years 7-11 at approximately **1:00 pm** on **Friday 21st December 2018**. Year 12 will finish at **12pm**. No hot meals will be available on that day. Food will be available for those students entitled to free school meals at break time.

The last day of school for Year 13 is Thursday 20th December, however any student wanting to come to school on Friday 21st December to undertake their private study and complete any work set by teachers, may do so using the Sixth Form Study Centre.

First Day of Term

The new term starts for all students at **8:40 am** on **Monday 7th January 2019**. It will be **Week 2** of the timetable.

During the holiday period, access to the site for students and parents/carers will be as follows:

Monday 24 th December 2018 – Tuesday 1 st January 2019 inclusive	Closed
Wednesday 2 nd January – Friday 4 th January 2019	Open between 10:00 am and 11.00am only for emergencies (<i>skeleton staff</i>)

A small number of timetable changes will occur at the start of next term. All the changes will ensure that the curriculum continues to be delivered to a high standard. Please feel free to contact the school should the need arise. In most cases, the relevant person to contact will be the Head of Faculty.

On behalf of all the staff, may I wish you all a Merry Christmas and prosperous and safe New Year.

Yours faithfully



Mr T Sullivan
Associate Head Teacher